

OZEE MARKETS BOOKING MANAGER

User Guide to Request for Support



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1. INTRODUCTION

If you require assistance using Ozee Market Booking Manager, covering technical issues, registration, or payment processes.

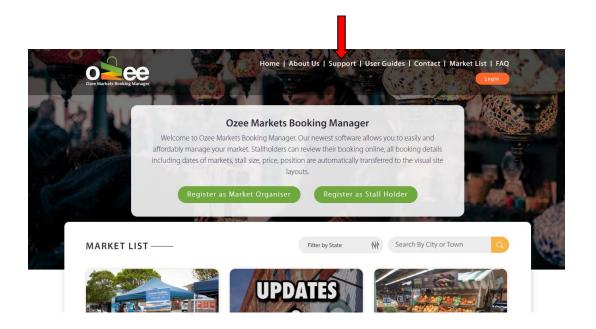
We are here to help you!!

Getting help in Ozee Markets Booking Manager is very simple. You can start right from the home page.

2. REQUEST SUPPORT

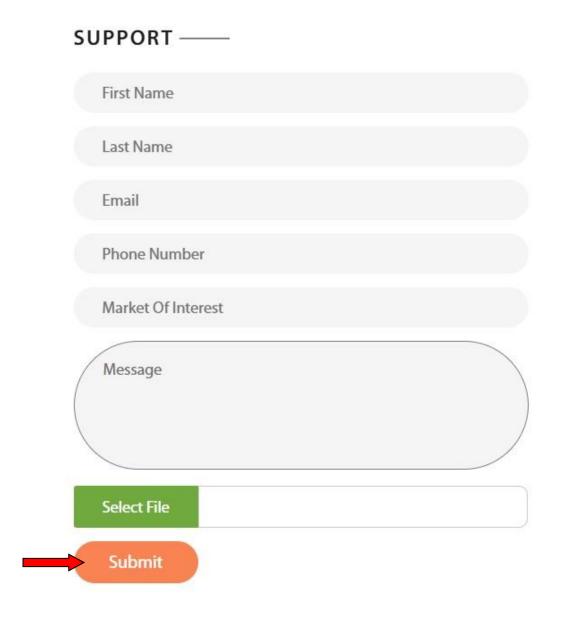
The link to support is straight from the home page.

Step 1: Click on Support. This will take you to the next page.





Step 2: Fill up the support form, please enter your first and last name, email address, phone number, the Market of Interest (this is the market which is the subject of your request - if appropriate) and your detailed support request message.

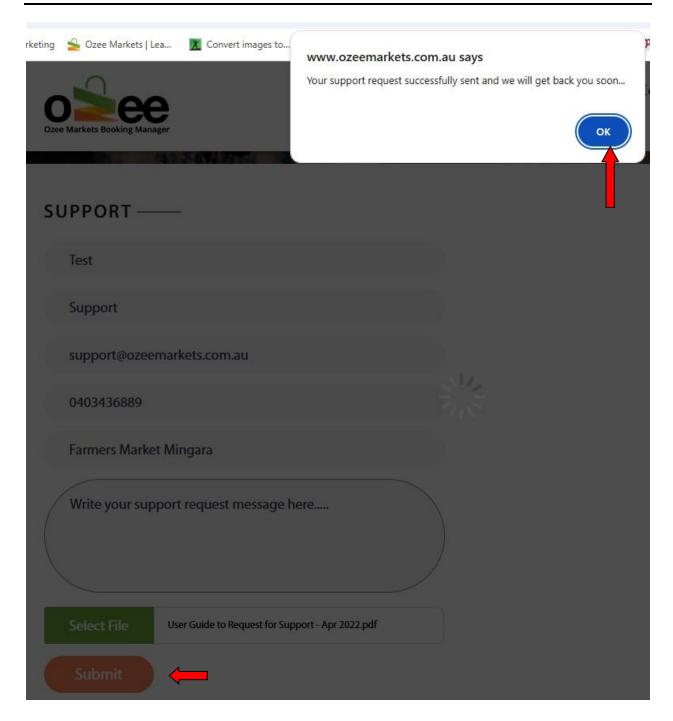




Now *double check* the email address you provide, as you will receive the answers to your questions using this email. You can *add* screenshots of the support issue you encountered by adding it as a file in the *select file*. You should remember two things while adding a file.

- The support webform accepts file formats in PDF, PNG, doc or jpeg.
- The file size should not exceed 2MB.
 - **Step 3**: Send your support request by clicking *Submit*.
 - Step 4: The web form will run verification using Google reCAPTCHAv3.
 - Step 5: When the send confirmation is displayed, Click OK.





An automated email will be sent to your designated Email address to confirm receipt of your support request. We will endeavor to provide you with a resolution within 48 business hours during working days.